BugVision **Invitation Flow**

This tutorial is designed to describe how to invite somebody to participate to your company account

1. Inviting somebody

BugVision as a Web platform provides interesting features like the ability to use everywhere and from any device but also the possibility to share Data.

To share Data from you company account, you can invite other people to participate.

So what do you need :
You need to be the administrator of the company account
You need to have the correct email address of the invitee
You need to decide the Access Level for the invitee which is the ROLE.
the invitee needs to have an active licence on the platform

On the home screen of BugVision App, click on your username on top right of the screen to access your user profile (or click this link : https://www.app-bug-vision.com/Admin/EditUser)
On the account tab, scroll down to the Company Access Control rubric.
Click on the "+" button to add a new invitee.
Type his email and save.

2.   Select a Role

BugVision allows you to select between 4 different roles.

From the lower to the higher level of access:

Consultant = readonly on all the company account
Employee = Consultant + ability to create batch and input bug counts
Manager = Employee + ability to update all the lists and delete batches
Administrator = Manager + ability to edit company settings and to invite to participate in the company
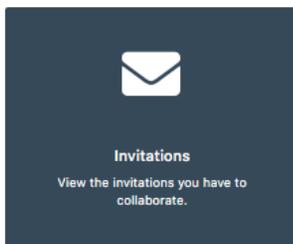
Make sure you select the correct role when inviting somebody.

3.   Accepting invitation

The invitee will receive an email with a clickable web link.

If he doesn't have a profile on BugVision platform, he will have to sign up using this link : https://www.app-bug-vision.com/Account/Register

The invite is valid only for   days

To review the invitation received click on "Invitation Tile" on Home Screen (https://www.app-bug-vision.com/account/invitations)

It will open the screen below with all your invitations

Home

Invitations and Access Control

Status		Date	Granted By	Granted By Email	Entity	Name	Message	Assigned Roles	
(All)					(All)				
ACCEPTED		4/19/2019	Sebastien Leroux	sample-admin@bug-vision.com	COMPANY	Sample	You are invited as a manager	Manager	

4.   Select company account as default

Select the company and save

Company:	Sample
Modify Company Name:	Sample

Administrators can modify the company name. Changes will take into effect when you Save.

Save